

# Service Request Form

Keystone Precision Instruments  
[www.keypre.com](http://www.keypre.com)

Service Fax number:  
610-266-4156

Please include a copy with all items that are delivered, dropped off or shipped in.

Date Shipped:  Customer PO#:   
Company Name:   
Contact Person:  Cell Phone:   
Address:   
City:  State:  Zip:   
Email Address:   
Phone Number:  Fax Number:

**Shipping Address (if different than above)**

Address:   
City:  State:  Zip:

Item Description:  Serial Number:   
Item Description:  Serial Number:

Describe problems experienced: (include error codes)

Do you require an estimate for repair:  Yes  No

Please list all accessories that will be included with the items listed above: (chargers, brackets, cables, etc.)

\_\_\_\_\_  
Signature of Customer requesting Service

\_\_\_\_\_  
Date

**Note:**

- There is an estimate refusal fee of 1 hour of labor.
- Keystone Precision Instruments is not responsible for any data loss during service.
- Please feel free to drop your repair(s) off at any of our four offices and we will direct it appropriately. You can also directly ship your repair(s) to our Corporate Office which is listed below.

**Pennsylvania  
Corporate Office**  
1-800-833-9250  
1670 East Race St.  
Allentown, PA 18109  
610-266-2699

**Massachusetts**  
1-888-443-9840  
455 Fortune Blvd.  
Unit 3  
Milford, MA 01757  
508-634-9840

**Maryland**  
1-800-331-8451  
2140 Priest Bridge Court  
Suite 1  
Crofton, MD 21114  
410-451-7076

**New York**  
1-866-205-7488  
7020 Fly Road  
East Syracuse, NY 13057